

**ASSOCIATED STUDENTS UCLA
UNDERGRADUATE STUDENTS ASSOCIATION (USA)
COMPULSORY FEE REFUND APPLICATION**

BACKGROUND

As a result of the 1993 California Supreme Court decision Smith v. Regents, the 1995 United States Supreme Court decision Rosenberger v. Rector and Visitors of the University of Virginia, the 1999 United States District Court for the Northern District of California decision Associated Students University of California at Riverside v Regents of the University of California, and the 2002 United States Court of Appeals for the Seventh Circuit decision Southworth v. Board of Regents of the University of Wisconsin System, former and currently enrolled UCLA students may be eligible for a refund of some portion of the UCLA "Undergraduate Students Association fee". (A copy of each decision is available for review in the Campus Library, and the ASUCLA Student Support Services Directors Office (Kerckhoff Hall 338)

Three policies developed by the University of California Office of the President (UCOP) address the issue of Student Governments (Policy 60, Revised July 28, 2004), Registered Student Organizations (Policy 70, Revised July 28, 2004), and Compulsory Campus-Based Fees (Policy 80, Revised March 22, 2007). The Policy on Student Governments specifically provides that the University's purposes for student governments are:

- To provide students with the educational benefits of participation in student government;
- To provide a forum for the discussion of issues and ideas of interest, importance, and/or of concern to students;
- To provide financial and other tangible support for student activities and organizations on a viewpoint-neutral basis;
- To communicate student views to audiences, including external governmental offices and agencies (lobbying and public policy activity);
- To provide such additional services to students as may be determined by the campus

Regarding the allocation of any Compulsory Campus-Based Fee, each campus has the responsibility to ensure that such allocations are guided by procedures and criteria which "must be viewpoint-neutral in their nature; that is, they must be based upon considerations which do not include approval or disapproval of the viewpoint of the Registered Campus Organization or any of its related programs or activities."

REFUNDS

UCOP Policies 60, 70, and 80 provide that:

- Any student objecting to a particular lobbying activity of student government supported by compulsory campus-based student fees is entitled to a pro rata refund of that portion of his or her fees that went to support the activity.
- In consultation with its student government or governments, a campus may at its discretion establish and administer a mechanism providing for a pro rata refund to any student of that portion of his or her compulsory campus-based student fees that has been allocated to support a particular public policy-oriented activity of student government other than lobbying.
- Student government in consultation with the campus, or a campus with the concurrence of the student government, may at its discretion establish and administer a mechanism providing for a pro rata refund to any student of that portion of his or her student government fees that are allocated by a student government or other campus entity to support a particular Registered Campus Organization or Registered Campus Organization-related program or activity.

You may be entitled to a pro-rata refund of that portion of your overall compulsory fees for student government that funded the specific Registered Student Organization and/or its activity(s), or the lobbying and/or public policy activity of the USA. In order to be considered for a Compulsory Fee Refund, the attached COMPULSORY FEE REFUND APPLICATION must be completed.

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INSTRUCTIONS**

In order to be considered for a Compulsory Fee Refund, the attached COMPULSORY FEE REFUND APPLICATION must include the following:

1) Personal Information: Date
 University ID# (Registration Card Number)
 Name and Mailing Address
 Quarter and Year for Which Refund is Requested

2) A description of the activities engaged in by the Registered Student Organization, or the lobbying and/or public policy activities of the USA Offices and/or Commission for which you are requesting a refund. This description must include the:

- a. Name or description of the Activity,
- b. Location of Activity, and
- c. Date(s) of Activity.

3) PROOF OF YOUR COMPULSORY FEE PAYMENT FOR THE QUARTER(S) FOR WHICH YOU ARE REQUESTING A REFUND MUST BE PROVIDED WITH THIS APPLICATION. (I.E., AN SBAR PRINTOUT FROM URSA ONLINE).

Submit your completed COMPULSORY FEE REFUND APPLICATION to:

USA Finance Committee Chairperson
Kerckhoff Hall Third Floor - Student Government Mailbox #58
Campus 164006

If your request is approved, a credit in the amount of the pro-rata fee will be 1) issued to your BruinCard if you are a student, or 2) sent to you in the form of a check if you are a former-student, within 10 working days of the disposition of your request. If your request is rejected, it will be returned to the address you supply in the application form. Rejected requests may be appealed to the USA Judicial Board for further review.

The Undergraduate Students Association believes that it has not used compulsory fees in a manner that is in contravention of UCOP Guidelines. Refunds granted are made in the interest of resolving any claims by students and do not constitute an admission of liability on the part of ASUCLA or USA, which is providing this refund process as a means to determine the concerns of its constituency.

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COMPULSORY FEE REFUND APPLICATION**

Date: _____ University ID# (Reg. Card #): _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Phone: _____

Current Student _____ Former Student _____

Student Government Office/Commission or Registered Student Organization for Which Refund is Requested:

Quarter(s) for Which Refund is Requested:

Fall _____ Year _____	Winter _____ Year _____	Spring _____ Year _____
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Please provide a description of the activities pursued by this registered student organization or the Lobbying and/or Public Policy Activities of the Student Government Office that you claim are eligible for a refund. (Use additional sheets or the back of this sheet if necessary.)

Signature _____ Date _____

PROOF OF YOUR COMPULSORY FEE PAYMENT FOR THE QUARTER(S) FOR WHICH YOU ARE REQUESTING A REFUND MUST BE PROVIDED WITH THIS APPLICATION. (i.e., AN SBAR PRINTOUT FROM URSA ONLINE)

_____		_____
Finance Committee Chairperson		Date
Student Government Accounting Use Only		
Control # _____	Account # _____	Amount _____